

The Greenbriar Oceanaire Irish American Club (GOIAC)

Name: The Club shall be known as the Greenbriar Oceanaire Irish American Club or GOIAC

Mission: The Greenbriar Oceanaire Irish American Club is a social club formed to provide a venue that will include activities of an Irish nature of Greenbriar Oceanaire. The Club is open to all residents with an interest in the rich Irish Heritage and Culture of Music, Dance, Literature, Film, Sports and traditions.

Affiliation: The GOIAC is a separate entity. There shall be no affiliation with any religious, political or exclusionary organizations.

Membership: The GOIAC is open to all residents in the Greenbriar Oceanaire community.

Dues: Annual Dues shall be determined by the Executive Board. Dues must be paid before attending any Club Meeting. Annual Dues are non-refundable.

Executive Board: The Executive Board shall consist of officers and Committee Leaders.

Duties of the Officers:

President: Will conduct Executive Board and General Membership Meetings and prepare agenda for those meetings. In the absence of the President, another Club Officer can conduct these activities.

Vice-President: Will assist the President, and in the President's absence shall be fully vested with the powers of the President.

Treasurer: Will keep a record of all receipts and disbursements. Treasurer will submit a monthly report to the Executive Board and at the general membership meetings. The Treasurer, President and Vice-President are authorized to sign checks. Treasurer is also required to prepare and submit an end of year accounting statement.

Secretary: Will take and keep the minutes of the Executive Board and general membership Meetings. Secretary will also distribute copies of these minutes to the Executive Board from Prior Exec Board meeting and to the General membership from the prior General membership meeting.

Directors and Committees:

Membership: Will collect dues, keep current Membership roster and organize any raffles. Will also send get well, sympathy and thinking of you cards when necessary.

Events: Events will include Cultural, Off-Premise and On-Premise events. This committee will recommend and/or assist in planning of these events.

Hospitality: Will shop and provide refreshments for meetings as needed for Club Meetings. This Committee will also arrange and organize banquet room set-up.

Publicity / Communications: Will publicize all meetings and functions of the Club thru the use of Flyers, *The Beacon*, and the Community Website.

Club Safety: Shall maintain order and decorum at all meetings and events.

Trustees: Shall be appointed by the President and approved by the Executive Board (Up to 3 can be appointed). This is an advisory role only.

Executive Board: Will meet monthly to discuss Club Business and shall make all business decisions. Decisions will be by a simple majority vote.

Nominating Committee: Shall be appointed by the President with the approval of the Executive Board in June to submit a slate of candidates at the August Executive Meeting. The slate will be presented to the General Membership in September. Only a member in good standing, who has been in the Club for at least one year can be considered for an officer's position. He/she has demonstrated talents and skills in leadership, management and organization in a previous club, occupation or current position.

Election of Officers: The slate of officers will be presented and confirmed at the September meeting, unless otherwise identified by the President and Executive Board. Officers shall serve only 2 (two) year consecutive terms in the same position that commences on October 1, unless there are no other candidates for that office.

General:

General Club Meetings: Shall be held a minimum of two (2) per year.

Quorum for General Meetings: Shall be one-fourth (1/4) of the membership.

Committees: Will be established, revised or abolished at the direction of the Executive Board.

General Meetings and Events: All meeting and events will be open to members. At the direction of the Executive Board, Events may be open to residents, families and friends.

Hold Harmless and Indemnify: Each member of the Greenbriar Oceanaire Irish American Club (GOIAC) agrees to hold harmless and indemnify the Club Officers, Directors, and Trustees, the Greenbriar Oceanaire Community Association (GOCA) and Taylor Management from all claims, damages, losses and injuries that may be incurred as a result of their voluntary participation in activities of this club, including any actions performed by them for the club, as well as travelling to and from and/or participating/attending in all club activities.

Procedures not covered therein shall be governed by Robert's Rule of Order.

Signature Club President: _____ **Date:** _____

Attesting this is the correct information for the above-mentioned Club.

Signature of Club Secretary: _____ **Date:** _____

Attesting this is the correct information for the above-mentioned Club.