



# TELEPHONE DIRECTORY & MANAGEMENT RECORDS

PLEASE PRINT your name(s) and information **exactly** the way you wish it to appear in the telephone directory and fill out **every required field** noting "N/A" where you do not wish to include information and "N/P" if you do not wish it to be published. Even if you are only editing one entry, still list every piece of information for every person as you would like it to appear in the directory. If you have any questions regarding filling out this form, or would like assistance so that the information will be legible, a concierge can assist you. If you have more than 2 residents to add, please use an additional form.

**I WANT THIS INFORMATION INCLUDED IN THE COMMUNITY DIRECTORY: Yes  No**

*(Please fill out the entirety of this form regardless of whether you want to be in the directory)*

**I WANT G.O. MANAGEMENT TO USE MY E-MAIL ADDRESS FOR COMMUNITY-WIDE E-MAILS.**

Yes  No

Name 1: \_\_\_\_\_

Name 2: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_

Cell 1: \_\_\_\_\_

Cell 2: \_\_\_\_\_

Email Address 1: \_\_\_\_\_

Email Address 2: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_