

Greenbriar Oceanaire Community Association

Golf Advisory Committee Charter

MISSION STATEMENT: The Committee shall advise the Board of Directors (Board) regarding matters affecting the golf program and issues effecting members/membership.

COMMITTEE: The committee shall consist of no more than seven (7) members appointed by the Board. Members will serve for a staggered two (2) year term. If committee members wish to remain on the committee after their term expires, they may reapply. The Board, in its sole discretion, shall appoint new members to fill open and expired terms. There shall be a Chair, Vice-chair, and Secretary. The Chair shall preside over each meeting. The Vice-chair shall be the spokesperson if the Chair is unavailable. There must be a quorum for voting. No more than three (3) unexcused absences will be permitted by any committee member.

DUTIES: The Golf Advisory Committee shall:

- Review specifications of new golf program contracts (excluding maintenance contracts), existing contracts and contract modifications for revisions that may be required; coordinate with the Finance Committee to determine financial impacts prior to being forwarded to the Community Manager for action. In coordination with the Finance Committee review bids and prioritize them prior to forwarding to the Board for action. Oversee the golf program, but not be involved in day to day management.
- Assist the Golf Professional in developing tournament schedules and management of in-house tournaments.
- Review current rules to assure they provide for the quality of golf desired by the membership. Report recommended changes to the Board.
- When requested by the Board of Directors provide advice on golf rules interpretations regarding violations.
- Manage the Men's Golf Club and Women's Golf Club Program.
- Receive, investigate/analyze and respond to Member recommendations, complaints and Resident Service Requests in a timely manner.
- The secretary shall record the minutes at each meeting and provide copies to the Community Manager's Office for distribution.
- Provide oral reports of activities to the Board at monthly and quarterly Board meetings; provide written reports of activities to the Community Manager five (5) weekdays prior to the stated meetings.

Adopted February 8, 2007, Amended Mar 21, 2011 and Dec. 11, 2013